

## WAREHOUSE OPERATIVE– NIGHT SHIFT

Charles Saunders Food Service are currently seeking a Full Time, Nights Warehouse Operative to join our busy warehouse team on the **Night shift** at our head office **based in Yate, Bristol**.

<b>Basic Salary:</b>	£9.62 per hour - £20,000.00 per annum
<b>Location:</b>	Charles Saunders Ltd, Armstrong Way, Great Western Business Park, <b>Yate, Bristol</b> , BS37 5NG
<b>Hours:</b>	NIGHT SHIFT – 40 Hours per week Sunday-Thursday 23:00-07:30am
<b>Reporting To:</b>	Nights Warehouse Manager & Nights Supervisor

### ABOUT THE COMPANY

Charles Saunders Ltd have been established in Bristol for over 50 years and are one of the largest independent foodservice companies in the South West. We supply a full range of frozen, chilled and ambient foods, fresh and frozen seafood, together with an extensive range of non-food catering products.

### ABOUT THE POSITION

This position will suit someone who is physically fit, has a flexible attitude and can work well both alone and as part of a team, previous warehouse experience is essential.

#### **Responsibilities will include but are not limited to:**

<b>General warehouse maintenance:</b>	<ul style="list-style-type: none"> <li>Maintain the warehouse and yard in a clean and tidy condition.</li> </ul>
<b>Loading goods on to vehicles:</b>	<ul style="list-style-type: none"> <li>Load and unload vehicles by hand and using plant machinery where necessary and qualified to do so.</li> <li>Ensure all orders are loaded on to the correct vehicle and stock has been checked off against the pick sheet</li> <li>Ensure stock is in a suitable condition to be issued to the customer</li> <li>Ensure loading of vehicles is carried out in a manner which prevents damage and loads are secured to prevent movement during transit.</li> <li>Where appropriate ensure chiller/freezer temperature checks are carried out</li> </ul>
<b>Picking stock from warehouse bays:</b> <i>*Please note the company do not use electronic picking devices so it is essential the applicant can read and write English.</i>	<ul style="list-style-type: none"> <li>Pick required goods as specified on a paper picking sheet for the next day's deliveries.*</li> <li>Attention to detail is important to ensure all products match the paper pick sheet and no products are missed.</li> </ul>
<b>Accepting Goods in:</b>	<ul style="list-style-type: none"> <li>Check goods being delivered match details on the delivery note and purchase order form.</li> <li>Ensure all delivered goods are free from pest infestations, contamination or damage and are in a satisfactory condition. Reject goods if criteria are not met.</li> <li>Ensure delivered goods are promptly and accurately moved to the appropriate bay in the warehouse.</li> </ul>

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### SKILLS & ATTRIBUTES:

Warehouse Operatives will be expected to have the following skills / attributes:

- A good level of numeracy and English literacy skills with the ability to read and complete record sheets and paperwork accurately.
- The role is physically demanding and therefore a good level of fitness is required as heavy lifting is involved, must have knowledge of manual handling techniques and understand the importance of adhering to health and safety.
- Helpful, Honest, reliable, trustworthy character with a strong work ethic and a flexible and adaptable attitude to work
- Able to remain calm when under pressure with a positive attitude, ensuring items are picked and loaded accurately and in good time to meet deadlines.
- Good organisational and time management skills
- Able to work alone with minimum supervision as well as part of a team. Able to take direction from supervisor and follow instructions.
- Quick learner
- Forklift experience is desirable however not essential as the company will provide forklift training where necessary
- Previous warehouse experience is required

All applicants must provide proof of eligibility to work in the U.K.

Charles Saunders Ltd is an equal opportunities employer, dedicated to a policy of non discrimination.

Due to the volume of applications received only successful applicants will receive a response.

NO AGENCIES PLEASE.

To apply please send your CV to [hr@charles-saunders.com](mailto:hr@charles-saunders.com) alternatively contact us on 01454 338131 to obtain an application form.